



**Llandudno Regeneration Programme Board
3rd October 2022 9.00am – Microsoft Teams**

Present:

- Peter Brown (PB) – Head of Regulatory & Housing – Programme Sponsor
- Cllr Louise Emery (LE) – Representative: Economy & Place Overview Scrutiny Committee - Chair
- Cllr Geoff Stewart (GS) – Representative: Cabinet
- Cllr Mandy Hawkins (MH) – Representative: Local Area Forum North
- Elen Edwards (EE) – Section Head: Economic Development
- Edward Hiller (EH) – Managing Director: Mostyn Estates
- Berin Jones (BJ) – Chairman: Llandudno Hospitality Association
- Carole Weller (CW) – Head of Regeneration, North & Mid Wales: Welsh Government
- Cllr Angie O’Grady (AG) – Representative: Llandudno Town Council
- Jon Merrick (JM) – Representative: Llandudno Business Forum
- Andrea Knox (AnK) – Representative: Llandudno Business Forum
- Jasmin Koffler (JK) – Tourism & Regeneration Project Officer
- Andrew Dawson (AD) – Transport Manager
- Craig Buck (CB) – Project Manager
- Andrew Kelly (AK) – UAN Architecture
- Elizabeth Riley (EER) – Administrative Assistant – Programme Coordinator

		Action
1.	Welcome and Apologies	
	Apologies for absence were received from Helen Goddard.	
2.	Minutes of the previous meeting held 30th June 2022	
	The Board reviewed the minutes of the previous meeting, held 30 th June 2022, and approved them as a correct record.	
	ACTION CARRIED FORWARD: For the Regeneration Plan to be shared with the Design Commissioner for Welsh Government for information.	JK
3.	Presentation of Programme Plan and project updates	
a.	<p>The pre planning application feedback had been received for the Victoria Station Redevelopment Project, with minor changes to materials used identified. Discussions were ongoing with landowners to the East of the site to formalise an agreement and the Estates Team had come to an agreement with SP Energy Networks regarding the on-site substation right of way. Wider consultation and a full planning application was now imminent.</p> <p>The Board were presented with concepts for the redeveloped site, noting the improvement to access and facilities. This includes lifts to concourse and platform level, improved toilet and staff facilities, plus gift shop, refreshments and outdoor seating. The plans had also considered the use of queuing systems to avoid pedestrian congestion on the road outside.</p> <p>It was hoped that, following consultation and approval from Planning, the contractor could begin on site in early 2023 to undertake works that would</p>	

	<p>require the tram station to be closed, ready to the beginning of the season in Spring. Works would then be undertaken alongside the tram's operating season, with temporary buildings and hoarding, with final works to be completed once the season ends. The project completion date would be in Spring 2024.</p> <p>It was queried whether there was a risk to the schedule, should there be a delay in a planning decision. It was noted that, following amendments made to the designs after pre planning application feedback, the plans had yet to be seen by Planning. In order to avoid surprises, it was suggested these be shared prior to submission of a full planning application.</p> <p>ACTION: For amended designs to be informally shared with Planning to keep them informed of changes made.</p> <p>It was acknowledged that although accessibility would be improved onto the platform itself, the matter of accessibility onto the tram was more complex owing to the moveable nature of the vehicle. Concerns were expressed that there would be an unrealistic expectation created regarding accessibility, although it as noted that Staff could benefit from the increased accessibility measures.</p> <p>b. It was confirmed that the appointed contractors for the Brilliant Basics Prom Shelters would begin works at the end of October 2022, following receipt of construction issue designs expected mid-October 2022. The Project was scheduled for completion in January 2023.</p> <p>c. A joint meeting of the four Regeneration Programmes was due to take place on 5th October 2022, informing all of the structure and governance of the Creu Conwy Project.</p> <p>Initial engagement sessions for the Town Teams had taken place with follow up surveys sent out to fill in any gaps. Oriel Mor was in progress and consultation had begun with the artists, whilst Winter Sounds was planned to take place at the end of November.</p>	AD
4.	Board approval of new reporting Project	
a.	<p>The Board were presented with a funding application (to give background) for a new Project, set to report to the Board. The Brilliant Basics Signage Project would focus on refurbishment of signs and information boards in Llandudno and Conwy, including the Llandudno Trail. A designer and copywriter had been appointed via tender and designs would be available by December 2022.</p> <p>ACTION: For the signage designs to be presented to the Board for information at the next meeting.</p> <p>The Project was anticipated to be completed by 31st March 2023.</p>	JK
5.	Llandudno Regeneration Plan	
a.	<p>Following completion of the Llandudno Regeneration Plan, the Board were presented with a list of identified Projects grouped under the five Regeneration Principles. These were classified as those with funding identified and in progress and those whereby funding was potentially becoming available.</p>	

	A report on progress would be given on a six monthly basis to the Board.	
6.	Closure Report for information	
a.	This item was deferred until the next meeting. ACTION: For the Llandudno Regeneration Plan closure report to be presented at the next meeting for information.	JK
7.	Programme Documentation	
a.	The Board were presented with the Risk Log for information. It was raised that supply chain issues were being experienced nationwide and no longer were a direct result of the COVID pandemic. It was also noted that pricing would likely be affected in shorter time scales than previous. ACTION: For the Risk Log to be updated with the above feedback.	
b.	The Board were presented with the Benefits Realisation Plan for information. It was noted that the four Regeneration Programme Managers were set to meet to discuss whether there were any links and duplications between the four Boards.	
c.	The Board were presented with the Lessons Learned Log for information.	
8.	Agenda items for next meeting	
	The following items were expected on the next agenda of the Board: <ul style="list-style-type: none"> • Brilliant Basics Signage designs • Levelling Up Funding 	
9.	Any other business	
a.	It was raised that it would be helpful to understand the average time from instruction to completion Regeneration Projects usually face. It was noted that, owing to the more regional nature of the North Wales Business Club, for now the Board would include membership from the Llandudno Business Forum only. This would be reviewed in the future.	